

Subject: Evaluation 2012/Planning 2013 Meeting- June 29 - 30, 2010 San Diego, CA

Greetings!

Attached is the draft agenda for the IHS Budget Evaluation 2012/Planning 2013 Meeting.

Logistical information is included below.

Please contact our office with any questions or concerns. Thank you!

Respectfully,

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Evaluation 2012 / Planning 2013 Meeting

When: June 29-30, 2010

What: Evaluation 2012 / Planning 2013 (Two Full Days)

Where: San Diego, CA

Hotel/Meeting Place: Hampton Inn, 3888 Greenwood Street, San Diego, CA 92110

Please call reservations directly at 619-299-6633 and identify as attending Indian Health Service to get the room rate at \$147.00 per night. There is a 24-hour cancellation policy on all reservations. "No Shows" will be charged one (1) night's room and tax. All reservations must be guaranteed by either valid credit card or one night's deposit. The cut off date for reservations is June 18, 2010.

http://www.ihs.gov/NonMedicalPrograms/BudgetFormulation/bf_meetings_news.asp

Indian Health Service
ANNUAL BUDGET EVALUATION-PLANNING MEETING
FY 2012 and 2013 Budget Cycles

June 29-30, 2010
Hampton Inn
3888 Greenwood Street
San Diego, CA 92110

DRAFT AGENDA

Tuesday, June 29, 2010

9:00 a.m.	Welcome, Opening Remarks, Introductions	Rachel Joseph, Chair
9:15	Review Agenda and Materials	Chair/Rosetta Tracy
9:30	Director's Remarks	Dr. Roubideaux
9:40	HCR/IHCIA Implementation	Mike Mahsetky
10:45	BREAK	
IHS BUDGET CONSULTATION POLICY		
11:00	Evaluate Current Consultation Policy Open Discussion <ul style="list-style-type: none">▪ Identify specific activities and priorities▪ Recommend areas of improvement	Group
12:15	LUNCH (On your own)	
1:30	Budget Update – FY 2011	Rosetta Tracy
1:45	Performance Measures/Targets Update	Francis Frazier/Diane Leach
EVALUATION OF FY 2012		
2:15	Evaluate Process -- IHS and HHS Open Discussion <ul style="list-style-type: none">▪ What worked and didn't work<ul style="list-style-type: none">• Area sessions• IHS National Worksession• HHS session▪ Develop recommendations for improvement	Group
5:00	ADJOURN for the day	

Indian Health Service
ANNUAL BUDGET EVALUATION-PLANNING MEETING
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Wednesday, June 30, 2010

9:00 a.m. Review / Adjust Agenda Chair

PLANNING FOR FY 2013

9:15 Prioritize Recommendations from Previous Day Group

- To improve budget formulation section of consultation policy
- To improve from the FY 2012 process

10:00 BREAK

10:15 Develop Action Plans for Priority Recommendations Group

For each specify:

- What needs to be done
- Who needs to be involved/who will do it
- How will it be done
- When will it be done

11:30 LUNCH (On your own)

12:30 Complete Action Plans Group

1:00 Plan the FY 2013 budget cycle - Group

Incorporate Action Plans/Recommendations

- Develop Calendar / Timeline for FY 2013 Process
 - Set date for Area budget submissions to HQ
 - Set date & location for National Budget Worksession
- Revise Instructions (draft attached)
- Revise Formats (drafts attached)

3:15 BREAK

3:30 Wrap-up Group

- Review assignments
- Schedule conference call, if needed

4:00 p.m. ADJOURN